

Active Black Country (ABC) Partnership Board Meeting



23rd September 2020 – 11:00

Microsoft Teams

Present:

Amanda Tomlinson (Chair) (AT), Ian Carey (IC), Carol Bate (CB), Jennie Bimson (JB), Councillor Nicolas Barlow (NB), Richard Callicott (RC), Rachel Conlisk (RC), Kim Babb (KB), Richard Metcalf (RM), Chris Jones (CJ), Guy Shears (GS), Michael Salmon (MS), Tim Aldred (TA), Hywel Ruddick (HR), Leanne Lloyd (LL)

Board Members:

Amanda Tomlinson, (Chair) (AT), Kim Babb (KB), Councillor Nicolas Barlow (NB), Carol Bate (CB), Richard Callicott (RC), Rachel Conlisk (RC), Arwyn Jones (AJ), Richard Medcalf (RM), Ash Rai (AR)

Advisors:

Jennie Bimson (JB), Chris Jones (CJ),

In Attendance:

Ian Carey (IC), Michael Salmon (MS), Tim Aldred (TA), Hywel Ruddick (HR), Leanne Lloyd (LL)

Apologies:

Arwyn Jones (AJ), Ash Rai (AR)

Welcome from Chair and apologies noted.

Agenda No.	Agenda Item	Notes & Actions	Who
30/20	Conflicts and Declarations of Interest	No declarations were received.	n/a

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Agenda No.	Agenda Item	Notes & Actions	Who
31/20	Approval of Minutes ABC Board Meeting 28th July 2020	<p>The Minutes of the meeting held on Tuesday 28th July 2020 were submitted.</p> <p>Agreed that the minutes was a correct record of the meeting.</p>	n/a
32/20	Board Development: ABC Governance	<p>Every 4 years an independent external evaluation of the partnership's governance is required - due to be completed January 2021.</p> <p>AT and IC reviewed the key elements with the board; discussed the documents below and the requirements of the review: -</p> <p>Annual Hosting Review Board members discussed the paper and critical points in relation to the current hosting of ABC by BCC Ltd. Board. The Board noted and agreed with the paper's conclusion that the hosting relationship is working effectively and provides VFM. The Board also reviewed an analysis comparing alternative legal structures and agreed that the current hosting structure is the most appropriate at this time. Members approved the recommendations in the Hosting Review Paper and continuation of the current hosting relationship. Agreed that the updates and explanation received.</p> <p>Assurance Framework/Board Handbook Agreed that amendments to Governance Documentation were approved.</p> <p>Accountability & Skills Matrix IC explained the accountability matrix; a breakdown of relationships between BCC GM/BCC board/BCC audit Committee/BCC</p>	n/a

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		<p>CEO/ABC Chair/ABC board/ABC Director.</p> <p>AT explained the new version of the skills matrix; used for succession planning, board development and as evidence for funding bodies.</p> <p>Agreed that the revision of the accountability & skills matrixes were approved.</p> <p>Inclusion Diversity Action Plan & Inclusion report The inclusion and diversity action plan (appendix f) outlines the current approach to ensure that the partnership seeks to foster all aspects of diversity within its leadership and decision making.</p> <p>A report (appendix g) provides additional intelligence on ethnicity within the Black Country and draws on national and local sources of information. The action plan was shown and explained by AT</p> <p>ACTION</p> <ol style="list-style-type: none"> 1. Arrange a facilitated session between the board and an external governance consultancy, discuss proposed issues and leadership approach. 2. Draft a brief for the external governance review and table to the Governance working group. 	<p>AT/LL</p> <p>IC</p>

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33/20	ABC Risk	<p>IC explained the impact on the finance report due to COVID-19 with education and funding streams.</p> <p>The current funding cycle was due to finish in March 2021, with anticipated funding between a 3-5-year period. Sport England has provided a transition budget running across 2021-22, reconciled all education funding streams into the financial year. The partnership has also levered in significant non-Sport England funding over the past 6 months.</p> <p>Risk summary 20/21 shown and discussed the surplus funding and risks, revision plan for personnel, the change of local/national/political control, partner perception and issues, failure to deliver and under performance.</p> <p>ACTION 1. Review the Risk Framework with the Governance Group and report feedback to the ABC board.</p>	IC
34/20	Towards an Active Black Country Strategic Framework	<p>Health & Wellbeing MS provided an update on the funding given to develop walking & cycling through prescription. Electronic and equipment funding provided to test patients. Results shown positive feedback, improved health and reduced stress. Working with the Dudley Group NHS Foundation Trust to provide different ways to work with the community. Establishing a tribe project, exploring the suitability with the community and local physical activity.</p> <p>Community ABC has been successful in securing an additional £110,000 TIF funding, with a focus of online and digital activity due to the new COVID-19 restrictions.</p>	

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		<p>Education TA provided an update on the relaunch of Rainbow Book scheme, with its new features and additions, a new activity book and activity tracker rewards. This has been recognised as good practice by PHE during COVID-19.</p> <p>Commissioned to work with the Early Years Practitioners across the Black Country on a submission from Comic Relief which will upscale the Rainbow Book scheme and physical drive development for early years children. Revitalising pilot schemes with local schools on healthy schools and developing a sports network.</p> <p>Insight MS explained the follow-up of research on the impact of COVID-19 and the habits of Black Country residents, developing focus groups to provide a better understanding of the choices local people make when being active.</p> <p>ACTION 1. Update will be provided by MS at the next board meeting.</p> <p>Marketing & Communications IC and JB noticed an increase of profile coverage awarded to BCC and partner's work: -</p> <ul style="list-style-type: none"> • Move for summer - improvements to be made • Launching a walking app for the October half term • Rainbow Book campaign - successful following lockdown • Skipping initiative <p>Media coverage - Radio WM, ITV Central and Express & Star newspaper</p>	<p>MS</p>
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		<p>Leisure Operators Engagement IC presented the COVID-19 recovery document, understanding current landscape with the Black Country and the potential where ABC can show support on the recovery. Update provided at the next meeting.</p> <p>ACTION 1. Update provided at the next meeting.</p>	IC
35/20	CG2022 Legacy Framework	<p>IC explained the Black Country Legacy Framework aims to outline the aspirations for the region.</p> <p>The framework is awaiting approval from ABCA and BCLEP with the next steps to revive the ToR membership of the BC Steering Group. The OC would then be formally approached to recognise the group as the conduit for legacy based discussions in the Black Country.</p> <p>Confidential Update: The announcement of the CG TT start finish location in the Black Country will be revealed on the 29th Sept.</p> <p>CJ provided an update on the aquatic centre project which is on track to deliver the building for the games to be the host venue.</p> <p>Sandwell Council Legacy has the unique position of being the only brand-new building for the games. The legacy is led from the organised committee with a new appointed Director (Nicola Turner). Sandwell organising committee is currently putting a structure in place, hoping to publish the outcome framework by the end of 2020.</p>	

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36/20	Performance Management	<p>Strategic dashboard Active Black Country Dashboard IC recommends that the board review the strategic dashboard to support the updates from TA.</p> <p>Agreed that the updates received and noted.</p>	
37/20	Date of Next Meeting	<p>Agreed that the next meeting would be held 25/11/2020 at 11:00 – 13:00 (Microsoft Teams invite sent)</p>	n/a
38/20	<p>AOB Q. With Sandwell & Wolverhampton currently in a greater lockdown than Dudley & Walsall, what is our response to the additional restrictions? It is unknown what new restrictions will be made on social or competitive sport? Currently outdoor and indoor activities remain open, more updates may follow. ABC worked on capturing the learnings from the lockdown in March. This is being reviewed with the team to headline actions and preparations that may be needed if there is a second lockdown</p>		

Meeting concluded at 13:00